

Townsend Harris Alumni Association, Inc.

**Minutes of the Meeting of the Board of Directors (as approved on April 10, 2006)
September 18, 2005**

Location: New Venture Leaf Partners, 7 Times Square, New York, New York

The following directors were present and constituted the quorum: Julie Chan, Susan Getting, Melissa Gibilaro, Gerald Halpern, Alicia Hughes, Gia Malka, Donna Manion, Norman Merino, Lani Muller, and Craig Slutzkin.

The following person was also present: Maria Becce, Susan Chew, Betty Marino.

I. Craig Slutzkin called the meeting to order at 10:15 A.M. and welcomed the directors. Mr. Slutzkin asked us to take a moment to remember Julie Graber, who had passed away since the last Board meeting. After the moment of silence, Mr. Slutzkin said that he would try to set up something appropriate in his memory.

II. Mr. Slutzkin made a motion to accept the minutes from the previous meeting and Lani Muller seconded the motion. The motion passed unanimously.

III. Executive Committee Report.

a. Mr. Slutzkin thanked the group for meeting in the new location (his office). He acknowledged that Charles Sigety had graciously allowed us to meet in the space he provided us in the Health Center and that he knew everyone was very grateful to him for that.

b. Mr. Slutzkin said that someone was hired as a temp to do data entry for the Association.

c. Mr. Slutzkin then apologized to the Board for being so busy lately.

d. Mr. Slutzkin then stated that there will be a new fundraising initiative, whereby teams of Board members will be looking to target certain alumni to solicit. It will be very important to show that the money will be managed well.

e. Mr. Slutzkin said that Julie Chan did a phenomenal job with THAM. It is still the desire of the Executive Committee to see the burden that is placed on Ms. Chan alleviated with respect to the production of THAM.

f. Mr. Slutzkin reflected that we need to focus on recruitment efforts. The BBQ that was graciously hosted by David Herszenhorn was very poorly attended.

g. Mr. Slutzkin discussed possible Board meeting times and locations. He acknowledged that there is no time or place that is optimal for everyone, and he relayed that his sense was that we should continue to mix it up in order to try to attract as many people as possible.

IV. Treasurer's Report. Mr. Slutzkin reported that this report is deferred until the next meeting as his computer has been off-line during his recent personal and professional moves.

V. Events Committee Report.

a. Gia Malka reported that on September 27 a very successful event was held at The Museum of Art and Design. The Chazen collection was viewed. Approximately 50 people attended.

b. Ms. Malka reported that the Educators Event is scheduled for September 27. However, there are currently only three people scheduled to attend. Ms. Malka asked for suggestions on what could be done to market this better to get more people there.

c. Ms. Malka reported that the reunions are set for June 3, 2006 at Connolly's. A blast email will go out to request volunteers for the 1991, 1996 and 2001 committees.

d. Ms. Malka stated that Shari Gruber was going to work on coordinating a NY Cares team. However, the High School has a charitable event that day (October 22) which poses a conflict.

e. Ms. Malka reported that another attorney event would be planned in the near future by Donna Manion.

f. Maria Becce asked if the Board wanted to participate in another alumni luncheon in the Spring. Everyone agreed that we should.

g. It was noted that the date of the annual meeting should allow for those that winter in Florida to return to New York.

h. Alicia Hughes stated that she has several jobs/internships available that she would like to see Townsend Harris students apply for. but that she can not find anyone in the school to help her communicate with students. Susan Getting said that Ms. Hughes can contact her directly in the future and that she will take care of that.

i. There will be an Open House at the High School on November 21.

j. Founders' Day will be on September 28.

VI. Communications/ Publication Report.

a. Mr. Slutzkin reiterated that Julie Chan did a fantastic job on the latest issue of THAM. It will be mailed soon.

b. We still need a better way to get articles.

c. Norman Marino stated that THAM is the most important thing that we can provide to those alumni in Florida.

VII. School Report.

a. Ms. Getting reported that opening day was one of the most successful ever. There are 1065 students currently enrolled.

VIII. PTA.

a. Ms. Becce reported that the first PTA meeting would be held on September 22. She also said that the first PTA event, The New Student Breakfast, was scheduled for September 19.

IX. New Business

a. Ms. Getting wanted to know if the Association was going to purchase a new Humanities Textbook, Classical Myth. Mr. Slutzkin said that he would discuss this with Mr. Herszenhorn.

b. Mr. Slutzkin said that he would include some financial reporting in upcoming issues of THAM. He said that dues notices would go out in September with THAM.

c. Mr. Slutzkin said that he would send more detailed financial reports to our big donors for their review, with the hope that they feel comfortable giving even more when they see how well the money is managed.

There being no other business, the Board adjourned at 11:56 A.M..

Respectfully submitted,
Donna Manion