

Townsend Harris Alumni Association, Inc.

Minutes of the Meeting of the Board of Directors (as approved on March 8, 2011)

December 7, 2010

Location: New Leaf Venture Partners, 7 Times Square, New York, NY 10036

The following directors were present and constituted the quorum: Kenneth Bonamo, Rishona Fleishman, Susan Getting, Melissa Gibilaro, Malcolm G. Largmann, Selina Lee, Jordan Leeds, Donna Manion, Tanya M. Odom (by phone), Craig L. Slutzkin, Vincent Yuen (by phone).

Donna Manion acted as the Secretary of the meeting.

- I. Mr. Craig Slutzkin called the meeting to order at 7:00 pm and welcomed the directors.
- II. Mr. Slutzkin noted that the minutes from the May 19, 2010 meeting were not completed and he hoped to receive them from David Herszenhorn prior to the next meeting.
- III. **Executive Committee Report.** Several points were highlighted by members of the Executive Committee:
 - A. **Alumni Staffing**-The goal of additional staff resources would be to relieve some of the day to day work done by the members of the executive committee and facilitate communication between the alumni association and faculty.
 - B. **Website**-Mr. Slutzkin noted that significant progress on the website has been made and the site has been launched. Later in the meeting, Mr. Slutzkin demonstrated the website for the Board.

IV. Events Committee Report-

- A. Events Completed:
 1. Annual Meeting. The annual meeting was held on Saturday, December 4 at the high school. In conjunction with the annual meeting, there was an alumni-faculty-student basketball tournament which featured 30 participants. The meeting and tournament were successful.
- B. Events Scheduled:
 1. Alumni Mixers for Chapters. Events are scheduled for both the D.C. and the Florida chapters. The D.C. event is being organized by Jin Pak, '90.
 2. Respect for All Event. A school assembly program will be held in January focusing on school bullying with a secondary program focused on LGBTQ issues in conjunction with the SAGES group. The Board discussed the goals of the program and suggestions to make it inclusive and meaningful for all.
 - a. There will be two assembly programs – this part of the event, which will be focusing on the school bullying, will be mandatory for all students.
 - b. There will be a session held in the library after the assembly programs that will focused on teen-LGBTQ issues.
 - c. Tanya Odom will be moderating the program.
 3. Career Day. This will be held in March. Selina Lee is coordinating with Janet Solomon.
 4. THAA Family Day. The Family Day event will be held in early February.
 5. Non-Profit Professionals Event. As part of our professional networking program, we will be having a Non-Profit Professionals Event on February 9 at Hurley's Saloon. Karen Wu and Shari Gruber are coordinating.
 6. Spring Outdoor Event. This is targeted for either late May or late June. Ms. Lee is developing this event, which will be focused on health and fitness issues.

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7. **Class Reunions-** The class reunions are quickly approaching for the joint 5/10/15 year and the 20th class reunion for the class of 1990. The class of 1990 is planning to present a gift to the school and is considering giving a bench-which students have expressed interest in.

- V. **Treasurer's Report-** Mr. Slutzkin presented the treasurer's report. The board was updated on the growth of the current assets, amounts collected in membership dues and expenditures. The investment portfolio has returned 9% since the beginning of the fiscal year.

- VI. **Nominating Committee Report-** Ms. Odom presented the Nominating Committee report for the officers for the 2010-2011 term. A copy of this report is attached to these minutes. Melissa Gibilaro motioned to accept the recommendation of the Nominating Committee; Susan Getting seconded the motion. The Board unanimously elected the officers as per the recommendation of the Nominating Committee.

- VII. **School Report-**The School report was given by Principal Bonamo. Principal Bonamo updated the board on several recent achievements by Townsend Harris students including strong placements in three newspaper awards.
 - A. The school received its annual progress report, and unfortunately due to its methodology, the school lost eight points this year. The challenge is that the scoring is based on improvement, and when you have students who start out high, improvement is difficult. Next year, college readiness will be added as a component which should benefit the school.
 - B. The Queens College contract is up this Spring.
 - C. The TV studio, partially funded by the Alumni Association, is now completed. A broadcast journalism course is being considered.
 - D. SING! was a big success.
 - E. Mr. Bonamo discussed the changes in the structure of the college office. Though there is no formal college advisor, Jonathan Hirsch does coordinate the college process.
 - F. New Chancellor Cathy Black has been invited to the school.

- VIII. **PTA Report-**Delivered by Jordan Leeds, PTA representative.
 - A. Fundraising for the year has brought in \$56,000 thus far, versus a goal of \$60,000.
 - B. The PTA expressed gratitude to the Alumni Association for continuing to support the school's Robotics program.

IX. The board meeting adjourned at 9:10pm.

Respectfully submitted,
Donna Manion

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**REPORT OF THE NOMINATING COMMITTEE
TOWNSEND HARRIS ALUMNI ASSOCIATION
FOR THE 2010 ORGANIZATIONAL MEETING OF THE BOARD OF DIRECTORS**

We are pleased to present the report of the Nominating Committee for election of the officers of the Townsend Harris Alumni Association, Inc. at the 2010 Organizational Meeting:

Co-Chairmen	David Herszenhorn, Class of 1990 Tanya M. Odom, Class of 1988
President	Craig L. Slutzkin, Class of 1991
Vice Presidents	Selina Lee, Class of 1998 Julie Chan, Class of 1988
Secretary	David Herszenhorn, Class of 1990
Treasurer	Craig L. Slutzkin, Class of 1991

NOMINATING COMMITTEE

Tanya Odom, Class of 1988, Chair
Donna Manion, Class of 1990
Vincent Yuen, Class of 1989

Submitted December 7, 2010