

Minutes of the Board of Directors Meeting
Townsend Harris Alumni Association
Florence Nightingale Nursing Home
November 20, 1994 at 10:00 A.M.

Quorum:

The following members of the Board were in attendance:

Norman Bernstein, Julie Chan, Norman Cohen, Shea Fink, Lester Friesner, Irving Gerber, Julius Graber, Karen Greenberger, Saul Grossman, Gerald P. Halpern, Tanya Odum, Ted Peck, Charles Puglisi.

The following *ex officio* members and guests were also in attendance:

Aleema Bacchus, Doris Chin, Martine Guerrier, Angela Hall, Marvin Leiner, Lani Muller, Tom Sweetin.

Call to Order:

Dr. Grossman called the meeting to order at 10:16 A.M. He welcomed Dr. Marvin Leiner, Professor Emeritus, who has been appointed to serve as the Director of the College Prep Program at Queens College.

Minutes:

Mr. Cohen complimented the Secretary for the speed with which the Minutes of the previous meeting were distributed. He moved that the Minutes be accepted. Lester Friesner seconded the motion, which was unanimously passed without further discussion.

Treasurer's Report:

Mr. Graber distributed copies of the Treasurer's Report. He reviewed the report line by line and responded to questions from the members of the Board. He stated that the THETA fund account shows that about \$225,000 has been collected to date. When asked about the status of the NIAS foundation scholarships he stated that several recipients have not yet sent in their tuition statements.

Mr. Graber told the Board that he thinks it should look into liability insurance for the Directors.

Mr. Gerber stated that he thinks that Mr. Peck has done a remarkable job running the THETA Fund. He moved that the Board continue to use the services of Ted Peck Advertising. Jules Graber seconded the motion. The Chair moved the question. The vote was unanimous. Mr. Peck abstained from voting.

Mr. Gerber moved that the Board accept the Treasurer's Report. Mr. Halpern seconded the motion, which was unanimously accepted.

Committee Reports:

Recent Graduate Committee

Tanya Odum called the Board's attention to the large presence of recent graduates at the meeting. She stated that the chief priority of the committee is to get update the mailing list of recent graduates. She said that the Committee needs a procedure to request reimbursement of expenses and to ask for advances. Mr. Halpern moved that the Board authorize the expenditure of \$500 to develop a database of recent graduates for mailing purposes. Mr. Peck seconded the motion. The Chair moved the question, which was passed unanimously.

Martine discussed the proposed "Townsend Harris Winter Festival" that is being scheduled for December 28 at "Les Poulets".

Lani Muller reported that the Class of 1989 had its fifth year reunion on August 27 at the Mad Hatter. Fifty-nine of 208 graduates attended.

Mr. Halpern moved that the Board accept the report. Mr. Peck seconded the motion. The Chair moved the questions, which was unanimously accepted.

College Liaison:

Dr. Leiner introduced himself and reported on the history of his connections with Townsend Harris. He stated that he attended the school until its close. He reported that he is proud to be a part of the College Prep Program and that he has received great feedback from the College staff about the Harrisites.

Dr. Leiner reported that there have been problems with the tuition waivers for Harris seniors. He stated that the proposed cut of over \$300,000 would have meant the end of Harris seniors taking college classes. These cuts have been stayed through the active intervention of Claire Shulman.

Mr. Peck moved that the Board accept the report. Mr. Halpern seconded the motion. The Chair moved the questions, which was unanimously accepted.

School Liaison Report:

Mr. Sweetin said that the school needs a commitment from the Board to fund connection of the new school to the Internet. The cost is anticipated at \$50 to \$60 per month. Mr. Cohen moved that the Board authorize spending \$60 per month to maintain an Internet account. Mr. Halpern asked if a time limit should be inserted into the motion. Mr. Cohen amended his motion to state that the Board authorizes spending \$60 per month for three years to maintain an Internet account. The Chair moved the question, which was unanimously passed.

Mr. Sweetin reported that the Boys Varsity Soccer team won its first scrimmage ever.

Mr. Peck moved that the Board accept the report. Mr. Halpern seconded the motion. The Chair moved the questions, which was unanimously accepted.

P.T.A. REPORT:

Mr. Puglisi reported that the P.T.A. Alumni Association Steering Committee held its second meeting on November 1 and that it has revised the letter to send to the parents of recent graduates. The "Bridge Group" will meet again in January. He asked the Board to lend the Committee \$250 (to be matched by the PTA) to pay for the cost of the mailing. Mr. Graber moved that the Board lend the money to the committee and Mr. Halpern seconded the motion. The Chair moved the question, which was passed unanimously without discussion.

Mr. Puglisi reported that Mr. Sarkany is out of town and that he asked that two matters be brought before the Board: a request for funds from a Police group and the Board's position on the joint purchase of a high-speed copier for use of the two organizations in the new school. Dr. Grossman said that the Class of 1939 plans to use some of its funds to furnish the Alumni office at the school and that the Board prefers to take a wait and see approach to any purchases of office equipment.

Mr. Halpern said that the November 7th Tenth Anniversary Dinner was a great success.

Mr. Peck moved that the Board accept the report. Mr. Halpern seconded the motion.

The Chair moved the questions, which was unanimously accepted.

Newsletter Committee:

Mr. Gerber reported that the Committee met after the last meeting and agreed to work on developing a Newsletter that would include all Alumni.

Fund Raising:

Mr. Peck presented the Board with a draft document on the THETA Fund that outlined a proposed rationale and framework for the formation of committees of the Fund. The Board discussed the three page document. Mr. Halpern initially suggested the creation of Co-Chairs for the committees, but he later stated that he was ready to scrap the concept of Co-Chairs. He said would prepare revisions of Article XIII of the by-laws that may be necessitated by Mr. Peck's draft proposal. Mr. Halpern suggested that the Board take no action at this time.

Correspondence:

Mr. Gerber read excerpts from several letters and reported the following:

1. An alumnus in the class of '89 suggested that the Board fund the purchase of science supplies.
2. E. Kernstock of the class of 1934 wrote that he likes "The Classic."
3. G. Tam of the class of 1989 wrote that she has completed the second year of Medical School at SUNY Syracuse.
4. Mr. Schwartz ('41), responded to the Dushkin letter.

New Business:

Mr. Sweetin invited members of the Board to the reunion of the class of 1994 which is scheduled for Saturday, November 26 from 8 P.M. to 11 P.M. in the Patio Room of Queens College.

Adjournment:

Mr. Peck moved that the Board adjourn and Mr. Halpern seconded the motion. The Chair moved the question and the meeting adjourned at 12:25 P.M. The next meeting of the Board is Sunday, December 18th.

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TREASURER'S REPORT FOR THE PERIOD 4/1 - 11/16/94 COVERS REGULAR AND SPECIAL BANK ACCOUNTS

		PER PERIOD REPORTS	CURRENT PERIOD	YTD
		4/1 - 11/16/94	4/1 - 11/16/94	11/16/94
1				
2				
3				
4	RECEIPTS			
5	NIHS FOUNDATION		20000	20000
6	DUES	2610	2375	7985
7	UNRESTRICTED CONTRIBUTIONS	1200	50	1350
8	THETA (INCLUDE 10% RESTRICTED)	70350	59006	129356
9	TOTAL	77660	81431	158891
10				
11	DISBURSEMENTS			
12	NIHS SCHOLARSHIP	2500	17500	20000
13	GRADUATION EXPENSES	2100	2975	5075
14	STUDENT GRANT & TUITION	200	1313	1513
15	THHS EXTRACURRICULAR	700		700
16	VAN INSURANCE		861	861
17	TENTH ANNIVERSARY		500	500
18	THETA EXPENSES	12910	3320	16230
19	NEWSPAPER & PRINTING	4099	871	4970
20	HONORARIUM - EXEC DIR	1250		1250
21	AUDIT FEE	1000		1000
22	POLYMER	675	1061	1736
23	CHARGES		150	150
24	SECRETARY & COMPUTER EXP	67	232	301
25	OTHER EXPENSES	84	148	232
26	TOTAL	25185	28933	54118
27				
28	EXCESS RECEIPTS OVER DISB	52475	52498	104973
29				
30				
31	ALSO RECEIVED 240 SH VALUE LINE LEVERAGED GROWTH FUND			
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	Initials	Date
Prepared By		
Approved By		

The last word

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TREASURER'S REPORT AS OF 11/16/94

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1	CITIBANK - REGULAR A/C				6,149
2	✓	SPECIAL A/C			578
3	✓	MONEY MARKET			7,218
4	✓	SPECIAL - 1939 CLASS			10,669
5	✓	MIA'S			2,584
6		DONALDSON LUFKIN			2,295

8	U.S. TREAS BILL - DUE 12/10/94	FACE AMOUNT			25,000
9	✓	- 1/13/94	✓		25,000
10	✓	- 3/1/95	✓		5,000

12	U.S. TREASURY NOTE	8.375/95	FACE AMOUNT		20,000
13	✓	8/97	✓		15,000
14	✓	8.875/99	✓		2,000
15	✓	6.375/04	✓		20,000
16	✓	5.875/04	✓		20,000
17	✓	7.125/04	✓		20,000

19	140 SH VALUE LINE LEVERAGED GROWTH @ 24.03				10,573
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21	TOTAL				342,817
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	Initials	Date
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